

## HOW THE SEN REGISTER WORKS

### SEN SUPPORT

#### Means that:

School is aware that the child will need extra support with their learning.

#### What will happen?

The class teacher, SENDCo and SEN manager will put additional support in place. This may include:

- Teaching is altered to suit the child.
- Learning tasks are adapted to suit the child.
- Classroom environment is altered to suit the child.
- Intervention programmes are put in place to address the child's area of difficulty.
- Teaching Assistant support is given more frequently.
- A One Page Profile (OPP) with individual targets will be drawn up to identify specific targets for the child.

#### How is progress monitored?

- Child's attainment is assessed 4 x year.
- Parents are kept informed at OPP meetings with SENDCo, SEN manager and class teacher x 3 year.
- Parents are kept informed x 3 parent consultations.
- Parents can arrange to see the SENDCo at parent's consultation evenings.
- Teachers, SENDCo and SEN manager to discuss child's progress at pupil progress meetings x 3 year.
- Intervention groups have their own targets and children are assessed against these at the end of the intervention.
- OPP targets are reviewed x 3 year.

If the child is still not making good progress with this extra support, then the next level of support is considered.



## SEN SUPPORT (continued)

### What will happen?

SENDCo will discuss with parents a referral to an outside agency, such as Speech and Language Therapy or a Specialist Teaching Service.

After a referral is made the child will usually be seen by the external agency within two terms.

A report on the child's needs and what the school can do to help the child make progress will be issued to parents and to the school.

School puts the recommendations into place as far as possible.

School may apply for High Needs Funding to give more individualised support.

### How is progress monitored?

- Child's attainment is assessed 4 x year.
- Parents are kept informed at OPP meetings with SENDCo, SEN manager and class teacher x 3 year.
- Parents are kept informed x 3 parent consultations.
- Parents can arrange to see the SENDCo at parent's consultation evenings.
- Teachers, SENDCo and SEN manager to discuss child's progress at pupil progress meetings x 3 year.
- Intervention groups have their own targets and children are assessed against these at the end of the intervention.
- OPP targets are reviewed x 3 year.

If the child continues to need a lot of support despite the recommendations of the external agency being in place and High Needs Funding being granted then the next step is considered.



## **EDUCATION, HEALTH AND CARE PLAN.**

From September 2014 Statements have been replaced with Education, Health and Care Plans. These EHCPs have the same legal status as Statements.

### **Means that:**

The child is recognised as having 'significant and enduring' needs that will need to be provided for over the long-term. The EHCP is a legal document that states what must be provided for the child by any school that the child attends.

### **What will happen?**

A meeting will be held with parents, school and external agencies to discuss the need for an EHCP.

A request for 'Statutory Assessment' will then be sent to the Local Authority. If this is agreed, the Local Authority will ask all involved parties to write reports and parents will be consulted.

A meeting will be organised for parents, school, external agencies, health professionals etc.. to discuss the child's strengths and difficulties.

The results of the meeting are discussed by the Local Authority Panel. If it decides the EHCP is necessary, then the EHCP will be issued that explains exactly what the child needs in order to make progress. This is then a legal document and the school and other agencies must put in place its recommendations.

### **How is progress monitored?**

- EHC's or Statements must be reviewed every year by parents, school and any professionals involved- called an Annual Review. The results of this review must be sent to the Local Authority.
- Child's attainment is assessed x 4 year.
- Parents are kept informed x 3 parent consultations.
- Parents can arrange to see the SENDCo at parent's consultation evenings.
- Teachers, SENDCo and SEN manager to discuss child's progress at pupil progress meetings x 3 year.